



Bendigo Senior Secondary College RTO – 6659

## Certificate II in Community Services – CHC22015

### Course Overview

This qualification reflects the role of entry level community services workers who support individuals through the provision of person-centred services. Work may include day-to-day support of individuals in community settings or support the implementation of specific community-based programs. At this level, work takes place under the direction of others and supervision may be direct or indirect. Work may take place in a range of community services organisations.

Please note: This course is only open to BSSC enrolled students. The information on this page is relevant for 2024 enrolments. Please see the [BSSC Program Guide](#) for further information.

### Course Structure

Year	UOC Code	UOC Name	Core (C)/Elective (E)
Year 1	HLTWHS001	Participate in workplace health and safety	Core
Year 1	CHCCOM001	Provide first point of contact	Core
Year 1	CHCDIV001	Work with diverse people.	Core
Year 1	CHCCOM005	Communicate and work in health or community services.	Core
Year 1	BSBWOR202	Organise and complete daily work activities	Core
Year 1	HLTAID010	Provide basic emergency life support	Elective
Year 1	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Elective
Year 1	FSKDIG03	Use digital technology for routine workplace tasks	Elective
Year 1	FSKLRG009	Use strategies to respond to routine workplace problems	Elective
Year 2	CHCCCS016	Respond to client needs	Core
Year 2	CHCCDE003	Work within a community development framework	Core
Year 2	CHCCDE004	Implement participation and engagement strategies	Core

NB: Students completing this course will need to complete all Core units and a minimum of 4 elective units to be awarded the full Certificate. A total of 360 nominal hours is required for VCAA Unit 1,2,3 & 4 credits.

### Course Length, Contact Hours, Dates and Times

This course is only open to BSSC enrolled students.

2 years, scheduled as per the BSSC School class timetable for the 2024 school year, approximately 9am-3:30pm



## Cost & Fee Information

Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements.

BSSC provides students and families with an online personalised subject booklist, which outlines all required materials for each enrolled subject. This document breaks down the Voluntary Financial Contributions Schedule to assist with considerations about individual purchases of items for personal use, such as Personal Protective Equipment (PPE).

The Department of Education Parent Payment Policy is available:

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

The BSSC Payment Policy is available:

<http://www.bssc.edu.au/wp-content/uploads/2022/11/Parent-payment-policy-2023.pdf>

Booklist advice on BSSC website:

<http://www.bssc.edu.au/wp-content/uploads/2022/11/Final-Booklist-41122.pdf>

## Campuses & Delivery Mode

BSSC Campus with face-to-face delivery

## Career Pathways

This course provides participants with the knowledge, skill and competency that will enhance their training and employment prospects in the community services industry.

## Further Study

Students wanting to continue study in this area can commence an apprenticeship/traineeship and continue training in further qualifications such as:

- CHC30121 – Certificate III in Early Childhood Education and Care
- CHC32015 – Certificate III in Community Services
- CHC33021 – Certificate III in Individual Support

Further study options sourced from [training.gov.au](http://training.gov.au)

## Entry Requirements

This course is only open to BSSC enrolled students. Before being accepted in this course, applicants should:

- Enrol in Bendigo Senior Secondary College as a VCE/VM student
- Review the Enrolment information
- Complete the LLN test
- Provide a [USI](#)

NB: Enrolment into this course may be limited due to class size and enrolment numbers.

## Assessment Methods

- Knowledge questions
- Practical Demonstrations



## Educational Support Services

### Welfare, Guidance and Student Support Services

BSSC and BSSC RTO students have access to a range of support services, connecting to Wellbeing, Course Counselling, Careers and Pathways advice, Workplace Learning Coordination, Student Engagement Coordinators, Advisors, ICT and Bring Your Own Device Help Desk and Library facilities and disability support services. Connection and contact details are available on the college website: <http://www.bssc.edu.au/>

## Learners Rights & Responsibilities

These are outlined in the BSSC RTO Service Information. More information can be supplied via your classroom teachers or RTO administrator.

## Structured Workplace Learning (SWL)

SWL is recommended but not compulsory for this subject. BSSC will provide assistance SWL with the support of the Workplace Learning Coordinators.

## Recognition of Prior Learning, Credit Transfer & National Recognition

The BSSC RTO recognises prior learning and knowledge, and this may result in credits towards a part or full qualification. Please see the BSSC RTO Service Information and/or your VET teacher for further information on this process.

## RTO Contact

For further Information, please contact  
[RTOadmin@bssc.edu.au](mailto:RTOadmin@bssc.edu.au)